



## Application Process for Mental Health Intern - Unpaid

Those interested in applying for the **Mental Health Intern- Unpaid** position at BARM, please follow the steps below:

### 1. Application Materials

- **BARM Application**
- **Resume**
- **Letter of Reference:** Submit at least one letter of reference from a professor, supervisor, or professional who can speak to your qualifications and commitment to the field of mental health.
- **Essay Questions : Please answer at least 1 essay question. Minimum 500 words.**
  - *How do you believe this internship will contribute to your long-term career goals in the field of mental health?*
  - *Why do you want to work with the population served at Bay Area Rescue Mission?*
  - *In what ways do you hope to contribute to the Bay Area Rescue Mission during your internship?*

### 2. Submit Application

- Submit application materials to [roser@bayarearescue.org](mailto:roser@bayarearescue.org)
- Include **"Mental Health Intern Application"** in the subject line of your email.
- Applications will be **accepted on an ongoing basis** until all **(5) intern positions** are filled.
- If your **school is not yet in partnership** with Bay Area Rescue Mission, please also provide the **contact information for your internship coordinator** or relevant department, so we can initiate a partnership agreement if needed.

### 3. Interview Process

- Qualified candidates will be invited for an interview, which may be conducted in-person or virtually with our Program Director and Clinical Supervisor.
- During the interview, we will discuss your experience, interest in the position, and availability, as well as assess your understanding of trauma-informed care and your ability to work in an interdisciplinary team.



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### 4. Background Check & Drug Test & Required Trainings

- Upon successful completion of the interview, approved candidates will be required to undergo a background check and drug test
- Candidates will also be required to complete the following trainings for the site before starting
  - Sexual Harassment Training
  - Mandated Reporter Training

### 5. Orientation and Onboarding

- Once the background check and drug test are cleared, selected interns will be invited for orientation and an onboarding session.
- This will include an introduction to BARM's mission, trauma-informed care principles, policies, and procedures, as well as the expectations of the internship.

### 6 . Start Date

- We are looking to have interns **start as soon as possible**, with regular supervision and training sessions provided weekly to ensure ongoing support and professional development.

For any additional questions about the application process or to confirm partnership details, please contact us at [roser@bayarearescue.org](mailto:roser@bayarearescue.org). We look forward to receiving your application!